



**CCN-CRS Business Intelligence System (the “Universe”) Access Agreement (“Agreement”)**

The Cardiac Care Network of Ontario (CCN) has an application available, termed the CCN Custom Reporting System (CCN-CRS) or the “Universe”, which provides central access to data within the CCN Cardiac Registry. The Hospital has the right to access personal health information (“PHI”) it has submitted to CCN’s Registry through use of the Universe. The Hospital and CCN have an interest in ensuring that only individuals authorized by the Hospital are granted access to PHI through the Universe.

1. \_\_\_\_\_ (the “Hospital”) represents and warrants to CCN that:
  - a. \_\_\_\_\_ is an employee or a member of the professional staff of the Hospital (“Hospital User”) who is entitled to access PHI in the Registry on behalf of the Hospital and who has successfully completed CCN privacy training, as required by CCN from time to time; and
  - b. the person executing this Agreement is a CCN-designated Hospital administrator or member of the Hospital’s senior leadership team who has the authority to bind the Hospital.
2. The Hospital, acknowledges and agrees that:
  - a. for the purposes of this Agreement, Hospital User will be the agent (within the meaning of the Personal Health Information Protection Act, 2004) of the Hospital and without limiting the generality of the preceding, Hospital will be responsible for the acts and omissions of Hospital User in connection with his or her access to the Registry, including without limitation for any damages that are claimed or awarded against CCN in connection with any unauthorized access to, use and/or disclosure by Hospital User of PHI;
  - b. it will cooperate with and assist CCN in the event of a breach of security or privacy that could reasonably be connected with Hospital User’s access to PHI, including in investigating and containing the breach, providing pertinent information to CCN and applicable authorities, and taking steps to remedy the breach; and
  - c. CCN has the right to suspend or terminate Hospital User access to the Registry if CCN reasonably believes that such access is a threat to the Registry, PHI, patient privacy, and/or CCN’s mandate or operations and will notify the Hospital in writing as soon as reasonably possible in relation to any change in the Hospital User’s right to access PHI.
  - d. it will notify CCN’s privacy officer in writing as soon as reasonably possible upon becoming aware of any privacy or security breach connected with the Registry, or if the Hospital no longer authorizes Hospital User’s access to the Registry.

Employee Name		Hospital	
Employee Title		Administrator Name	
Reason for Access Request		Administrator Signature	
		Administrator Title	
		Date	