

Stroke Unit Visit

Sample Outline for Day of Visit for Host Site

This sample outline can be used as a communication tool with your team and the visiting team so that stakeholders are aware of the site visit schedule. Feel free to change the outline to best suit your needs.

Date of Visit: _____

Visiting Site: _____

Names and titles of persons who are visiting:

Time	Outline	Person Responsible
0930-0945	Meet XXX Foyer of Hospital	Team Assistant will meet Visitors in foyer
1000-1030	Review outline for visit. Start to address questions on Questionnaire	
1030-1100	Team rounds	
1100-1130	Tour of Stroke Unit	
1130-1230	Meet with Interprofessional Stroke Team and address remaining questions from Questionnaire	
1230-1330	Lunch	
1330-1430	Tour Secondary Prevention Clinic or Other	